

PROM DREAMS

Where prom dreams come true ... whoever you are ...

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STUDENT DRESS HIRE REFERRAL REQUEST v.2.

FOR COMPLETION BY SCHOOL STAFF MEMBERS ONLY

Please print this form on A4, complete all fields, then sign, date, scan and return to Prom Dreams as an email attachment. This form, for security purposes, is manual input only

Name of school: Staff contact name:

School's full postal address:

School's full STD code and phone number:

Name of staff member taking original referral (if different):

DATE REFERRAL SENT TO PROM DREAMS:

Referral Method {tick} - Email: ☐ Post: ☐ Other please state:

PLEASE PRINT CLEARLY. Please ensure you fully complete this form.

STUDENT DETAILS: FIRST NAME: SURNAME:

DOB: / / PLEASE TICK: MALE ☐ FEMALE ☐ PREFER NOT TO SAY ☐

PARENT / CARER FULL NAME:

FULL POSTAL ADDRESS:

ANY TEMPORARY OR ALTERNATIVE ADDRESS:

TEL: E-MAIL:

PROM DATE AND LOCATION:

SIGNATURE OF MEMBER OF STAFF: DATE:

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For use of Prom Dreams ☐ Only

Date referral received:

Date contact made:

Appointment date and time:

Data and Privacy statement

Prom Dreams is committed to protecting the personal information which you provide to us in order to access our services. When you provide this information we are legally obliged to use your information in line with all applicable laws concerning the protection of personal data, including the General Data Protection Regulation (GDPR), which came into force on 25 May 2018. We are committed to promoting equality and diversity in all that we do.

Please contact us if you have any questions or queries.

Emma and James
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